



MJ First Aid Training

# MJ First Aid Training

Emergency First Response in the West Midlands



MJ First Aid Supplies

EFR Courses Booking Form. Date/s you would like to attend \_\_\_\_\_

Please Print or Type Legibly

Participant Information	
*Name	
*Date of birth if 16 or under	
* Denotes required field	<b>Do not send payment and booking form registered post see Terms and Conditions</b>
First Responder Course – Primary and Secondary Care	<input type="checkbox"/> Yes <input type="checkbox"/> No £90 Sterling Per Person £95 via PAYPAL
First Responder AED Course	<input type="checkbox"/> Yes <input type="checkbox"/> No £60 Sterling Per Person £69 via PAYPAL
Sterling Cheque or Bankers Draft Enclosed with booking form	<input type="checkbox"/> Yes <input type="checkbox"/> No Please make cheques and Drafts payable to MJ First Aid Training
I wish to pay Via PAYPAL	<input type="checkbox"/> Yes <input type="checkbox"/> No PAYPAL payment incurs a 4% surcharge and a current e-mail address is required
*Delivery address for materials	
*Billing address if different from above	
*E-mail	
*Phone number	
Mobile number	
Do you have any special needs?	<input type="checkbox"/> Yes <input type="checkbox"/> No Please make us aware of them as soon as possible either before or early on the day. This Information will be treated in the strictest of confidence.
<b>Signature:</b>	<b>DATE:</b>
<b>Courses start at 09:00 and conclude 16:00 approximately</b>	

On receipt of your booking form we will confirm your booking by e-mail and send out the necessary student materials to you. Instructions for their use are included. Student and Instructor manuals are sent in the form of a PDF document on a disk to be printed off and read prior to course commencement. It is recommended you allow enough time for these to reach you via Royal Mail at least one week prior to the course to allow you time to complete a little home study. Please ensure you include a current e-mail address and phone number, Thank You and we look forward to working with you on the day.

**Please note: To enrol on the Instructor Course you must be 18 years or over. Return completed form with payment to; Accounts Dept. MJ First Aid Training, 5 Dunhampton Park, Dunhampton, Stourport on Seven, DY13 9SW, UK.**

## Terms and Conditions

Payment is due in full at the time of booking either by sending a sterling cheque or bankers drafts with the booking form or by indicating payment via PAYPAL on the form. If participants chose to pay via PAYPAL this incurs a 4% surcharge as this is the supplement charged by them. On receipt of the booking form PAYPAL will send you an e-mail payment request and notify us when this is paid. Please ensure the e-mail address is current on the booking form for this process.

Direct bank transfer is also available (details on request). Please note there may be fees attached by your bank for direct bank transfer or Bankers draft. These are the responsibility of the payee and not MJ First Aid Training. **Please do not send payments or booking forms registered post. We are not always onsite to sign for them which will delay confirming your booking and getting materials out to you.**

Once payment has been received by participants chosen method we will post out via return Royal Mail 1<sup>st</sup> Class post your participant materials and instructions. Please allow enough time for your materials to reach you at least one week prior to course commencement.

If these courses are being run off site, i.e. not at our own premises we cannot give refunds on cancellations as the logistics of running the courses out of our area and/or overseas means we incur travel costs and associated fees and expenses. For that reason, please ensure you are able to attend one or both days you have booked (There are no exceptions).

If for any reason MJ First Aid Training has to cancel one or both days, all monies paid will be refunded in full for the day or days cancelled or if possible we will try to reschedule at a mutually convenient date.

The start time for each course is 09:00 and we recommend arriving ten minutes before for a prompt start. The finish time is approximately 17:00 but please allow time after this in case we run over a little.

First Responder Course participants must be 16 years or over or be accompanied by a parent or guardian if under 16 years.

By signing the booking form you are agreeing to these terms and conditions.